



# **USER GUIDE**

**TELANGANA RESIDENTIAL EDUCATIONAL INSTITUTIONS  
RECRUITMENT BOARD**

1. The Candidates are required to visit the website <https://treirb.telangana.gov.in/> and Click on Apply Online



2. The following screen will appear

### Candidate Login

Mobile Number

Password

[Login](#) [Forgot Password](#)

New users please click here to REGISTER

[Register](#)

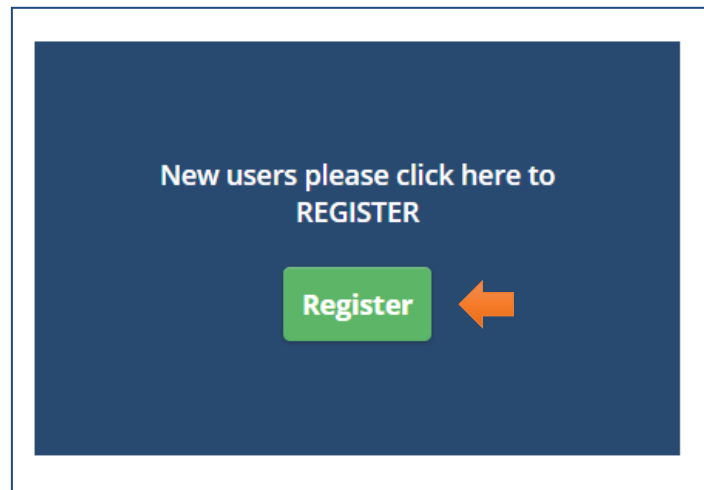
**Note :**

If a Candidate is eligible for more than one post, he / she should register for multiple posts with the SAME REGISTERED MOBILE NUMBER ONLY by paying the requisite fee. This registered Mobile Number should be used for all correspondence.

If a Candidate registers with multiple mobile numbers for multiple posts, the board reserves the right to consider any one application by rejecting other applications.

Note: Candidates are advised to read 'Notification' and 'User Guide' thoroughly before filling the application form



3. The Candidate is required to register by clicking on Register button





4. The following New Registration page will appear, enter your details in the fields. Click on "Send OTP". OTP will be sent to your Registered mobile number. Enter the OTP received on your Registered Mobile Number. Tick the check boxes and click on Submit.

**New Registration**

Name	<input type="text" value="Name as in SSC"/>	Gender	<input type="radio"/> Male <input type="radio"/> Female
Date of Birth	<input type="text" value="DD/MM/YYYY"/>	Mobile No.	<input type="text"/> <input type="button" value="Send OTP"/>
Email ID	<input type="text"/>		
Captcha	<input type="text" value="Type the code from the imag"/>	Enter OTP	<input type="text" value="Enter the OTP"/>

I have read notification details 

I read the user guide 

5. After successful Submission, you will be redirected to Change Password Screen. Enter your New Password and confirm Password. You will get a message “**Password Changed Successfully**”, Click on ok.

TELANGANA RESIDENTIAL EDUCATIONAL INSTITUTIONS RECRUITMENT BOARD

demo.treirb.org says  
Password changed successfully

Technical Helpline Phone Number : 7032619292 / 7032674242  
General Helpline Phone Number : 040-23317140  
Timings : 10:30 AM to 5:30 PM  
E-mail Id for General Issues: convenor.treirb@gmail.com  
E-mail Id for Technical Issues: helpline.treirb@gmail.com

OK

Current Password :

New Password :

Confirm Password :

Submit

Note :- Please enter date of birth in DDMMYYYY (Example: 12031980) format as current password for first time login and do not use special characters like \", \"/ after date, month etc

6. You will be redirected to the following page, enter your Mobile Number and Password in the **Candidate Login**.

If a candidate is eligible for more than one post, he/she should register for multiple posts with the SAME REGISTERED MOBILE NUMBER only by paying requisite fee. This mobile number should be used for all correspondence. If a candidate registers with multiple mobile numbers for multiple posts, the Board reserves the right to consider any one application by rejecting other applications

Candidate Login

Mobile Number

Password

Login Forgot Password

New users please click here to REGISTER

Register

7. Candidate is required to select the eligible post as per notification(s), and click on **save & proceed to payment**

Note: These Fields cannot be modified

Do you belong to State of Telangana?  Yes  No

Community

If BC (Do you come under)  Creamy layer  Non-Creamy layer

Are you a Differently Abled Person ?  Yes  No

Fee paid for the posts of **Trained Graduate Teacher - Mathematics**  
**Post Graduate Teacher - Mathematics**  
**Degree Lecturer - History**

Available Posts

Trained Graduate Teacher	Post Graduate Teacher	Degree Lecturer	Junior Lecturer
<input type="checkbox"/> Trained Graduate Teacher - Telugu			
<input type="checkbox"/> Trained Graduate Teacher - English			
<input type="checkbox"/> Trained Graduate Teacher - Biological Science			
<input type="checkbox"/> Trained Graduate Teacher - Social Studies			
			<input type="checkbox"/> Trained Graduate Teacher - Sanskrit
			<input type="checkbox"/> Trained Graduate Teacher - Physical Science
			<input type="checkbox"/> Trained Graduate Teacher - Science

I have gone through the detailed notification(s), and I agree that I am eligible for the post(s) I am applying for. Further, I agree that once fee paid is neither refundable nor transferable. I hereby declare that I possess all the academic, professional and other qualifications as mentioned in the notifications.

**Total Amount : Rs. 0**

**Save & Proceed to Payment**

8. Click on **Pay with Bank** as per your preference

**Name :** \_\_\_\_\_

**Mobile No. :** \_\_\_\_\_

**Email-ID :** \_\_\_\_\_


**Post Selected :** \_\_\_\_\_

**Amount :** **Rs. 600**

**Pay with HDFC** **Pay with SBI** **Back**

9. Transaction Successful, Click on Proceed

### Payments Status

 **Transaction Successful**

Name :

Mobile No. :

Email-ID :

Post Selected :

Amount :

TransactionID : 100156

10. After the Successful payment, Click on **Proceed** and fill Personal Details. After filling the personal details click on **Save** button, once the details are saved successfully click on **Next** to move forward

### Personal Details

Unique Identification Number (UID) / Aadhaar number / Enrolment ID

Name as per Aadhaar Card

Name as per SSC or Equivalent Certificate

Gender  Date of Birth

Place of Birth

Community  (This field cannot be edited)

Are you belong to agency area ST

Father's Name  Mother's Name

Mother Tongue  Religion

Identification Marks 1  Identification Marks 2

- The page will be directed to Special Categories Details, enter the details according to your preference and click on **Save** to save the details, after details are successfully saved, click on **Next** to move forward

Special Categories Details

Are you a Differently Abled Person ? (This field cannot be edited)  Yes  No

SADAREM Certificate Number

Differently Abled Details

Visually impaired  
 Percentage of Disability

Hearing impaired  
 Percentage of Disability

Orthopedically challenged  
 Percentage of Disability

Do you need a scribe?  Yes  No

Are you an Ex-Servicemen Person ?  Yes  No

Are you retrenched temporary employee in State Census Department ?  Yes  No

Have you worked as Instructor in NCC ?  Yes  No

Are you Telangana State Government Employee ?  Yes  No

- The page will be directed to **Address Details**, enter the address details and click on **Same** if the address details are same as Address Correspondence, if not enter the details in permanent address, and click on **Save** to save the details, and click on **Next** to move forward.

Address Details

Address for Correspondence:

Permanent Address if different from above:  Same as Address for Correspondence (Tick if applicable)

City:  Permanent Address:

State:  City:

PinCode:  State:

13. The page will be directed to Educational Qualifications, enter the education qualifications as per the post(s) eligibility and click on [Next](#)

**Educational Qualifications**

[Class 1 to 9 Study Details](#)

[X Standard Details](#)

[10 + 2 Details](#)

[Diploma Details](#)

[Graduation Details](#)

[Post Graduation Details](#)

[M.Phil Details](#)

[Ph.D Details](#)

[Other Qualifications](#)



14. The page will be directed to Professional Qualifications, enter the Professional Qualifications and click on [Next](#)

Professional Qualification

Telugu Pandit Training

Urdu Pandit Training

Siksha Sastri

B.Ed

TSTET

APTET

CTET

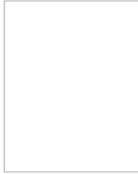
Other Qualifications

[Previous](#) [Next](#)

Note: If you wish to add any additional qualification in this category, you can provide in the Additional Qualifications

15. The page will be directed Photograph & Signature, Upload the photo and signature according to the instructions. After successful submission of the Photo and signature, click on **Next** to move for further step

**Photograph & Signature**




Size= 3.5cmXH= 4.5cm

**Photograph of the Candidate**

No file chosen

File Size sholud be 10 - 50 KB for Photograph in JPEG or JPG format only.



Size= 3.5cmXH= 1.5cm

**Signature of the Candidate**

No file chosen

Upload File Size sholud be 10 - 20 KB for Signature in JPEG or JPG format only.

Note: For Image resize or cropping please use the following website: [www.imagesize.org](http://www.imagesize.org)

16. In the **Submit Application Form**, select Exam center Preference, and click on Society preference, give the **Society Preferences and Zone preferences** and read the declaration **and** move to final step of Submission of Application Form

**Society Preference, Zonal Preference and Declaration**

Exam Center Preference

- NOTE:**
- 1) Paper-1 will be held at HYDERABAD (HMDA Jurisdiction) and/or all erstwhile District head quarters. Paper-2 &3 will be held at HYDERABAD (HMDA Jurisdiction) only.
  - 2) However, the Board reserves the right either to change or increase or decrease the number of Centres.

Sl.No	Post	Zone & Society Preferences	Print
1	Trained Graduate Teacher - Mathematics	<a href="#">Select Preferences</a>	<a href="#">Print</a>
2	Post Graduate Teacher - Mathematics	<a href="#">Select Preferences</a>	<a href="#">Print</a>
3	Degree Lecturer - History	<a href="#">Select Preferences</a>	<a href="#">Print</a>

17. Zone preferences and other details according to your preferences and Click on **Print Preview** to view the entire Application Form and Click on **Submit** for Successful Submission of Application Form.

**Society Preference, Zonal Preference and Declaration**

Society Preference

Preference	Society preference	Zone Preference - I	Zone Preference - II
Preference-I	Mahatama Jothiba Phule Telangana Backward Classes Welfare Residential E	Zone VI	Zone V
Preference-II	Telangana Social Welfare Residential Educational Institutions Society	Zone VI	Zone V
Preference-III	Telangana Residential Educational Institutions Society	Zone VI	Zone V
Preference-IV	Telangana Minorities Residential Educational Institutions Society	Zone VI	Zone V
Preference-V	Telangana Tribal Welfare Residential Educational Institutions Society	Zone VI	Zone V

**Note: Order of preferences shall be taken into consideration, based on the availability of the posts in the Zone / Society.**

DECLARATION

I hereby declare that all the entries / statements in this application are true complete and correct to the best of my knowledge and belief. In the event of any information being found false OR incorrect OR ineligibility being detected before OR after the examination TREI-RB can take action against me as per rules. In case it is detected that I have misled Telangana Residential Educational Institutions Recruitment Board on any issue I will be solely responsible for penal consequences thereof. Any candidate furnishing incorrect information or making a false declaration regarding his / her eligibility at any stage or suppressing any information is liable to be debarred for five years from appearing for any of the examinations conducted by the Board, and their candidature for the recruitment would be summarily rejected.

I have submitted all the qualifications and other details required for the posts as the online application leaves the responsibility on me to submit the information as per notification

[Print Preview](#) [Submit](#) [Back](#)

18. For Printing of the Report click on the following buttons

Exam Center Preference

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Sl.No	Post	Zone & Society Preferences	Print
1	Trained Graduate Teacher - Mathematics	Select Preferences	Print
2	Post Graduate Teacher - Mathematics	Select Preferences	Print
3	Degree Lecturer - Telugu	Select Preferences	Print
4	Degree Lecturer - History	Select Preferences	Print

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